DEAR **INAR** STUDENTS,

1. IF YOU CANNOT SELECT A COMPULSORY COURSE DUE TO THE QUOTA LIMITATION, FIRST PLEASE TRY THE OTHER SECTIONS. IF THIS IS THE CASE FOR ALL SECTIONS, THEN PLEASE EMAIL YOUR REQUESTS ONLY TO YOUR ADVISORS. THE ADVISORS WILL FORWARD THE RELEVANT REQUESTS TO THE DEPARTMENT HEAD.
2. FOR THE ELECTIVE COURSES, THERE MIGHT ONLY BE QUOTA INCREASE UNDER THE CIRCUMSTANCES DESCRIBED ON THE QUOTA INCREASE REQUEST FORM. IF THE REQUEST IS APPROVED, YOU AND YOUR ADVISOR WILL BE EMAILED ABOUT THE QUOTA INCREASE TIME.
3. REGARDING THE QUOTA INCREASE FORM:
	1. THIS FORM IS TO BE FILLED ONLY BY STUDENTS, WHO WILL GRADUATE AT THE END OF 2020-21 SPRING SEMESTER OR STUDENTS WHO NEED TO TAKE LESS THAN 20 ECTS IN ORDER TO GRADUATE IN SPRING SEMESTER.
	2. DOWNLOAD “QUOTA INCREASE FORM 2020-21-SPRING” FROM THIS LINK: <https://drive.google.com/drive/folders/1RkMWrNzjCrgObzcsyb102MmkaTq3G-o7?usp=sharing>
	3. CAREFULLY READ AND FILL IN THE REQUIRED PARTS IN THIS FORM.
	4. SEND THIS FORM TO YOUR ADVISOR VIA EMAIL ON **February 19; 08:30-12:00, February 22; 08:30-12:00, March 01; 08:30-12:00**.

\* *THE FORMS THAT ARE NOT APPROVED BY ADVISORS WILL NOT BE CONSIDERED.*

FOR YOUR INFO.

DEĞERLİ **INAR** ÖĞRENCİLERİ,

1. ZORUNLU DERSLERDEN KOTA LİMİTİ NEDENİYLE SEÇEMEDİĞİNİZ DERS OLURSA, ÖNCELİKLE DERSİN DİĞER ŞUBESİNİ DENEYİNİZ. EĞER DİĞER ŞUBEDE DE AYNI DURUM SÖZ KONUSU İSE EMAIL YOLU İLE DANIŞMANINIZA KOTA ARTIRIM TALEBİNDE BULUNUNUZ. DANIŞMANINIZ BU TALEBİNİZİ BÖLÜM BAŞKANINA İLETECEKTİR.
2. SEÇMELİ DERSLERDEN KOTA NEDENİYLE SEÇEMEDİĞİNİZ DERS OLURSA, KOTA ARTIRIMI ANCAK KOTA ARTIRIM FORMUNDA YAZAN DURUMLARDA YAPILABİLİR. EĞER KOTA ARTIRIM TALEBİNİZ ONAYLANIRSA, KOTA ARTIRIM ZAMANINI BELİRTEN BİR EMAIL SİZE VE DANIŞMANINIZA İLETİLECEKTİR.
3. KOTA ARTIRIM FORMU HAKKINDA:
	1. BU FORM YALNIZCA 2020-21 BAHAR DÖNEMİ MEZUN OLACAK ÖĞRENCİLER VEYA 2020-21 BAHAR DÖNEMİ MEZUN OLABİLMEK İÇİN 20 AKTS VE ALTI DERS ALMASI GEREKEN ÖĞRENCİLER TARAFINDAN DOLDURULABİLİR.
	2. AŞAĞIDAKİ LİNKTE YAYINLANMIŞ OLAN “QUOTA INCREASE FORM 2020-21-SPRING” BAŞLIKLI FORMUN İNDİRİLMESİ GEREKMEKTEDİR. <https://drive.google.com/drive/folders/1RkMWrNzjCrgObzcsyb102MmkaTq3G-o7?usp=sharing>
	3. DİKKATLİCE OKUYUP GEREKLİ ALANLARIN DOLDURULMASI GEREKMEKTEDİR.
	4. FORMUN DANIŞMANA EPOSTA YOLUYLA **19 Şubat 08:30-12:00; 22 Şubat 08:30-12:00; 1 Mart 08:30-12:00** SAATLERİ ARASINDA İLETİLMESİ GEREKMEKTEDİR.

*\*DANIŞMAN ONAYI BULUNMAYAN, EKSİK DOLDURULMUŞ FORMLAR DİKKATE ALINMAYACAKTIR.*

BİLGİLERİNİZE.